

# TENANT INFORMATION FORM

## A. GENERAL INFORMATION

1. Name of Business (Trade Name) . . . . .

1. Name of Individual(s) who will sign lease . . . . .  
.

1. If your business is incorporated:  
    (a) Name of Corporation . . . . .   
    (a) State of Incorporation . . . . .   
    (a) Federal ID Number . . . . .   
    (a) Name(s) of individuals Guaranteeing Lease Obligations . . . . .  
    .

1. Legal Notice Address (No PO Boxes) . . . . .

1. Address for Delivery of Documents . . . . .  
    (if different than above)

1. Contact Information  
    (a) Home Phone Number . . . . .   
    (a) Work Phone Number . . . . .   
    (a) Fax Number . . . . .   
    (a) Other . . . . .

(a) Email  
Address .....

1. Proposed Use of Premises: (Be specific  
- what will you sell, what services will you  
provide) .....  
.

A. EXISTING OPERATION

Attach photos of other stores

- 1. Number of stores .....
- 1. Location(s) .....
- .
- 1. Average Size (in square feet) .....
- 1. Average Annual Sales Per Store .....
- 1. Previous Experience .....


A. PROPOSED OPERATION

Attach Business Plan & Menu (if restaurant)

- 1. How much is it going to cost you to open up your business .....
- 1. Projected Cost to Improve the Premises .....
- .
- 1. Projected Cost of Fixtures/ Inventory .
- 1. Approximately how much square footage will you need .....
- 1. Can you be open in 90 days .....
- 1. If no, when would you be interested in opening your business .....
- 1. What are the minimum hours you would be open for business .....
- Monday through Friday .....
- Saturday .....
- Sunday .....


A. GENERAL COMMENTS

Please provide any other information regarding your business and your experience that you think is pertinent.